



## KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

### Signature Report

#### Ordinance 19996

**Proposed No. 2025-0226.2**

**Sponsors Zahilay**

1 AN ORDINANCE authorizing the vacation of a portion of  
2 40th Ave S/Nevada Ave, V-2749; Petitioners: Todd and  
3 Janet Gillies.

4 **STATEMENT OF FACTS:**

- 5 1. A petition has been filed requesting vacation of a portion of 40th  
6 Ave S/Nevada Ave in the West King County Areas King County  
7 Community Service Area of unincorporated King County, hereinafter  
8 described.
- 9 2. The department of local services notified utility companies serving  
10 the area and King County departments of the proposed vacation and no  
11 agency or utility requested an easement over the vacation area. The  
12 vacation shall not extinguish the rights of any utility company to any  
13 existing easements for facilities or equipment within the vacation area.
- 14 3. The department of local services's records indicate that this segment  
15 of right of way is unopened and unmaintained.
- 16 4. The department of local services considers the subject portion of  
17 right of way useless as part of the county road system and believes the  
18 public would benefit by the return of this segment of right of way to the  
19 public tax rolls and recommends approval of the vacation.

Ordinance 19996

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20 5. Pursuant to K.C.C. 14.40.020 and RCW 36.87.120, the value of the  
21 vacation area is offset by the costs to King County to manage and  
22 maintain this segment of unopened right of way and the present value  
23 of future property tax resulting in a determination that \$1,780 as  
24 compensation is required for the vacation of approximately 7,534  
25 square foot portion of 40th Ave S right of way to the property of  
26 petitioners Todd Gillies and Janet Gillies, King County assessor's  
27 Parcel Number 375060-1050; and a determination of no compensation  
28 required for the vacation of approximately 5,642 square feet of 40th  
29 Ave S right of way to the property of Petitioners Todd Gillies and Janet  
30 Gillies, King County Assessor's Parcel Number 375060-1038. If  
31 required, compensation must be received by King County within ninety  
32 days of approval of the ordinance vacating the right of way.

33 6. Due notice was given in the manner provided by law. The office of  
34 the hearing examiner held the public hearing on September 18, 2025.

35 7. As detailed in the recommendation, the hearing examiner found that  
36 the road segment subject to this petition is not useful as part of the  
37 King County road system, concluded that the vacation of this segment  
38 of road will benefit the public through the transfer of responsibility for  
39 management and return of the property to the public tax roll, and  
40 recommended approval of the vacation petition with the requirement of  
41 payment of \$1,780 in compensation by petitioners.

Ordinance 19996

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42           8. For the reasons stated in the examiner's October 1, 2025, report and  
43           recommendation, the council determines that it is in the best interest of  
44           the citizens of King County to grant said petition and vacate the right of  
45           way.

46           BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

47           SECTION 1. The council, on the effective date of this ordinance, hereby  
48           vacates and abandons a portion of 40th Ave S/Nevada Ave right of way as described  
49           below:

50           That portion of the East half of 40th Ave S abutting Lots 1-5 inclusive,  
51           and the North 25 feet of Lot 6, Block 26, Jovita, According to the Plat  
52           thereof recorded in Volume 19 of Plats, Page 14, Records of King  
53           County, Washington; Together with the West half of 40th Ave S  
54           abutting Lots 12-14, inclusive, Block 25 of Said Plat of Jovita;

55           All lying Southerly of the following described line:

56           Commencing at the N.W. corner Lot 1, Block 26, said Plat of Jovita;  
57           thence South 00°10'54" West, along the West line of said Lot a distance  
58           of 4.00 feet to the point of beginning of the described line;

59           Thence South 78°37'10" West, a distance of 20.01 feet;

60           Thence South 34°33'00" West, a distance 71.55 feet, to a point on the  
61           East line of said Block 25, and the terminus of the described line.

62           All situate in the N.E. Quarter of the N.W. Quarter of Section 34,  
63           Township 21 North, Range 4 East, Willamette Meridian, King County,  
64           WA.

Ordinance 19996

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65           Containing 13,176 square feet or 0.30 acres, more or less.

66           SECTION 2. Recording of the approved vacation is contingent on delivery of

67   \$1,780 to King County within ninety days of the date of enactment of this ordinance.

68   If King County does not receive \$1,780 by that date, there is no vacation and the

69   associated right-of-way remains King County's. If payment is timely received, the

70   clerk shall record an ordinance against parcel 375060-1050. Recording an ordinance

Ordinance 19996

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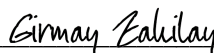
- 71 will signify that payment has been received, the contingency is satisfied, and the  
72 right-of-way associated with parcels 375060-1038 and 375060-1050 is vacated.

Ordinance 19996 was introduced on 8/19/2025 and passed by the Metropolitan King County Council on 11/4/2025, by the following vote:

Yes: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry,  
Quinn, von Reichbauer and Zahilay

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

Signed by:



1AEA3C5077F8485...

Girmay Zahilay, Chair

ATTEST:

DocuSigned by:



8DE1BB375AD3422...

Melani Hay, Clerk of the Council

APPROVED this \_\_\_\_ day of 11/25/2025, \_\_\_\_.

Signed by:



AAA4841FD7644BE...

Shannon Braddock, County Executive

**Attachments:** A. Hearing Examiner Report dated October 2, 2025

Ordinance 19996

October 2, 2025

**OFFICE OF THE HEARING EXAMINER  
KING COUNTY, WASHINGTON**

Telephone (206) 477-0860

[hearingexaminer@kingcounty.gov](mailto:hearingexaminer@kingcounty.gov)

[www.kingcounty.gov/independent/hearing-examiner](http://www.kingcounty.gov/independent/hearing-examiner)

**REPORT AND RECOMMENDATION**

SUBJECT: Department of Transportation file no. **V-2749**  
Proposed ordinance no. **2025-0226**

**TODD AND JANET GILLIES**

Road Vacation Petition

Location: a portion of 40th Ave S/Nevada Ave, Auburn

Petitioners: **Todd and Janet Gillies**

36811 Military Rd S

Auburn, WA 98001

Telephone: (253) 797-4816

Email: [Yellowhouse4@comcast.net](mailto:Yellowhouse4@comcast.net)

King County: Department of Local Services

represented by **Leslie Drake**

201 S Jackson Street

Seattle, WA 98104

Telephone: (206) 477-7764

Email: [leslie.drake@kingcounty.gov](mailto:leslie.drake@kingcounty.gov)

**FINDINGS AND CONCLUSIONS:**

Overview

1. Janet and Todd Gillies petition the County to vacate an approximately 13,176 square-foot stretch of public right-of-way labeled as a portion of 40th Avenue S (originally Nevada Avenue), at the intersection of Military Road S and S 368th Street in the Lakeland South unincorporated area near Auburn. The Department of Local Services, Road Services Division (Roads), recommends vacation with a compensation requirement of \$1,780. On September 18, 2025, we conducted a remote public hearing on behalf of the King County Council. After hearing witness testimony, studying the exhibits entered into evidence, and considering the parties' arguments and the relevant law, we

recommend that the Council vacate the right-of-way contingent on a payment of \$1,780 in compensation.

### Background

2. Except as provided below, we incorporate the facts set forth in Roads' report and in proposed ordinance no. 2025-0226. That report, and a map showing the area to be vacated and the vicinity of the proposed vacation, are in the hearing record and will be attached to the copies of our recommendation submitted to Council.<sup>1</sup>
3. Chapter 36.87 RCW governs the vacation of county roads, and King County Code (K.C.C.) chapter 14.40 establishes the procedures for a road vacation in King County. To vacate a county road, state law requires (1) a finding that the road is useless to the county road system, and (2) a finding that the public will be benefited by the vacation. If those two conditions are met, then the Council has the discretion to vacate the road.<sup>2</sup> State law allows the Council to require those benefiting from the vacation to compensate the county, up to the appraised value of the vacated road. The Council may reduce the compensation amount to account for the value of the transfer of liability or risk, the increased value to the public in property taxes, the avoided costs for management or maintenance, and any limits on development or future public benefit.<sup>3</sup>

### Is Vacation Warranted?

4. A county right-of-way may be considered useless if it is not necessary to serve an essential role in the public road network or if it would better serve the public interest in private ownership.<sup>4</sup>
5. The subject right-of-way segment is not currently opened, constructed, or maintained for public use, and it is not known to be used informally for access to any property. Vacation would have no adverse effect on the provision of access and fire and emergency services to the abutting properties and surrounding area. The County Road Engineer's report states that the right-of-way is not necessary for the present or future public road system.
6. The Gillies worked with Roads to ensure any nearby drainage facilities were outside the vacation area. Therefore, no easement was necessary for the county to operate, access, or maintain its facilities. Lumen/CenturyLink noted that it has a local copper arial route that cuts perpendicularly across the vacation area, as well as across both of the Gillies' abutting parcels. Roads instructed Lumen/CenturyLink to work with the Gillies if any additional easements were necessary, but the proposed ordinance language specifically states that the vacation does not extinguish any rights of any utility to any existing easements or facilities in the vacation area. No other utility or agency identified facilities within the right-of-way or a need to retain an easement.

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<sup>1</sup> See Exhibit 1 at 001-005 and Exhibit 8.

<sup>2</sup> See RCW 36.87.060.

<sup>3</sup> See RCW 36.87.120.

<sup>4</sup> See K.C.C. 14.40.0102.B.

7. We find that the subject right-of-way is useless to the county road system. We also find that the public will benefit from its vacation, since its inclusion in the public tax rolls will reduce property taxes for all others in the same taxing districts. In addition, vacation will likely reduce expected costs to the county associated with management and maintenance, discussed below. We conclude that vacation here is warranted.

### What Compensation is Due?

8. The county may require compensation up to the appraised value of the vacated road. In this case, the Gillies own both parcels on either side of the right-of-way. Vacation will allow them to effectively combine their two properties together into a larger and more useful space, unencumbered by a public right-of-way running down the middle. However, the King County Assessor determines the increase in value due to the vacation for each abutting parcel separately. The Assessor determined in 2024 that the vacation would increase the value of parcel 375060-1038 by \$8,000 and the value of parcel 375060-1050 by \$11,000.
9. State law allows the Council to reduce the compensation amount to reflect the expected value to the public from avoided liability risk, increased property taxes, and eliminated management or maintenance costs. The Office of Performance, Strategy, and Budget (PSB) created a model for calculating these adjustments, updated annually. Roads then applies those figures to each parcel separately. The model estimates that the county will receive an additional \$134 in property taxes from parcel 375060-1038 and reduced management and maintenance costs of \$9,036 for the area attaching to that parcel. Since this combined total is more than the \$8,000 value determined by the Assessor, the model recommends that the Gillies owe no compensation to the county for the vacation attaching to parcel 375060-1038.<sup>5</sup> Conversely, the model estimates that the county will receive an additional \$184 in property taxes from parcel 375060-1050 and the same reduced management and maintenance costs of \$9,036 for the larger area attaching to that parcel. Since this combined total is less than the \$11,000 value determined by the Assessor, the model recommends that the Gillies owe the difference of \$1,780 in compensation to the county.<sup>6</sup>

### Model Methodology Concerns

10. The PSB model uses a flat amount per abutting parcel to estimate reduced management and maintenance costs each year.<sup>7</sup> This means the estimated savings for the county does not vary based on the size or nature of the vacated road, but instead on how many parcels abut the vacation area and which year those abutting landowners happened to file their petition.

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<sup>5</sup> See Exhibit 11.

<sup>6</sup> See Exhibit 12.

<sup>7</sup> This is only true for unopened and undeveloped land. For opened roads or frequently traversed public areas, PSB's estimate of costs scales based on the length of the vacation area.



11. For example, the estimated amount of management and maintenance costs per parcel in 2024 was \$9,036, but it was only \$6,526 in 2023 and only \$6,880 in 2025. This means that if the Gillies had submitted their petition a year later or a year earlier, they would now owe over \$3,000 more in compensation for the same vacation under the PSB model.
12. Additionally, if the Gillies' property had been one larger parcel rather than two parcels, then the PSB model would have halved the estimate of maintenance costs, even though the vacation area itself had not changed. The PSB model would have estimated that the same road vacation would save the county \$9,036 in total (rather than both parcels receiving credit for saving \$9,036 in costs each). This means the Gillies would have owed almost \$8,000 more in compensation if their two properties had been considered the same parcel.
13. Conversely, the flat amount ignores the size of the vacation; the area attaching to the Gillies' property is over two and a half times larger than the average area attaching to other parcels in road vacation petitions that had hearings on the same day. There were four road vacation hearings on September 18, including the Gillies' petition. Across these four petitions there were 14 parcels where PSB had calculated a flat amount of reduced maintenance costs. The area attaching to the Gillies' property was over 16 times larger than the smallest parcel's vacation area (800 square feet compared to 13,176 square feet), yet PSB's model would have estimated the same amount of reduced management and maintenance costs for both.
14. Furthermore, PSB intended the flat amount to equal to two percent of total expenditures over five years for clean-up, research, enforcement, and administrative actions associated with unopened rights-of-way. In other words, the PSB model estimates that each abutting parcel of a vacated, unopened right-of-way saves the county 10% of these annual costs. This means that the PSB model would estimate that a single vacated roadway could save an entire year's worth of these costs if it had 10 abutting parcels.
15. Finally, the total amount PSB estimates the county will save from the vacation is not reflected in the total amount of compensation PSB calculates is owed. For example, the PSB model considers the cost impact of the two Gillies parcels separately; this table shows those separate calculations as well as if the calculations were combined:

	Smaller Parcel	Larger Parcel	Combined
<b>Assessor Value</b>	\$8,000	\$11,000	\$19,000
<b>County Savings</b>	\$9,170	\$9,220	\$18,390
<b>Value – Savings</b>	-\$1,170	\$1,780	\$610
<b>Compensation</b>	\$0	\$1,780	\$1,780

For the smaller parcel, the cost savings for the county exceed the value of the vacation area, so no compensation is due. For the larger parcel, the savings are less than the value, and the difference is owed in compensation. When combined, however, the difference

between the total assessed value and the total county savings is substantially less. By only considering the parcels separately, the excess county savings for the smaller parcel are ignored when determining overall compensation. This is especially noticeable in a case like this one, where both parcels are owned by the same people. It is not clear why the county should require more compensation than is actually required to offset the net value of the vacation as a whole.

16. Taken together, all these methodological choices make it difficult to reliably and consistently estimate what compensation is due for any given road vacation. There are a variety of different ways to address each concern above, and each way would come with its own assumptions and judgment calls. Until PSB refines its methodology, it seems equity would demand that we use the same PSB model that has been applied to past road vacation petitions.<sup>8</sup> Therefore, the Gillies owe \$1,780 in compensation to the county for attaching almost a third of an acre to their property and essentially allowing them to combine their existing parcels.

#### RECOMMENDATION:

1. We recommend that Council APPROVE proposed ordinance no. 2025-0226 to vacate the subject road right-of-way abutting parcel 375060-1038 with no compensation requirement or contingencies.
2. We recommend that Council APPROVE proposed ordinance no. 2025-0226 to vacate the subject road right-of-way abutting parcel 375060-1050, CONTINGENT on petitioner paying \$1,780 to King County within 90 days of the date Council takes final action on this ordinance. If King County does not receive \$1,780 by that date, there is no vacation and the associated right-of-way remains King County's. If payment is timely received, the Clerk shall record an ordinance against parcel 375060-1050. Recording an ordinance will signify that payment has been received, the contingency is satisfied, and the right-of-way associated with parcel 375060-1050 is vacated.

DATED October 2, 2025.



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Peter Heineccius  
Hearing Examiner pro tem

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<sup>8</sup> See, for example, V-2754-Baraja, Kim, Anderson (October 25, 2024), where a prior hearing examiner expressed misgivings about the Assessor's methodology for determining the values of road vacations to abutting properties. The hearing examiner explained why the Assessor is likely undervaluing the benefit to petitioners but ultimately concluded the petitioners could take advantage of the same terms offered to past petitioners.

## NOTICE OF RIGHT TO APPEAL

A party may appeal an Examiner report and recommendation by following the steps described in KCC 20.22.230. By **4:30 p.m.** on ***October 27, 2025***, an electronic appeal statement must be sent to [Clerk.Council@kingcounty.gov](mailto:Clerk.Council@kingcounty.gov), to [hearingexaminer@kingcounty.gov](mailto:hearingexaminer@kingcounty.gov), and to the party email addresses on the front page of this report and recommendation. Please consult KCC 20.22.230 for the exact filing requirements.

If a party fails to timely file an appeal, the Council does not have jurisdiction to consider that appeal. Conversely, if the appeal requirements of KCC 20.22.230 are met, the Examiner will notify parties and interested persons and will provide information about next steps in the appeal process.

## MINUTES OF THE SEPTEMBER 18, 2025, HEARING ON THE ROAD VACATION PETITION OF TODD AND JANET GILLIES, DEPARTMENT OF TRANSPORTATION FILE NO. V-2749

Peter Heineccius was the Hearing Examiner in this matter. Participating in the hearing were Leslie Drake and Todd and Janet Gillies.

The following exhibits were offered and entered into the hearing record:

Exhibit no. 1	Roads Services report to the Hearing Examiner, sent September 1, 2025, with 13 attachments and 18 exhibits
Exhibit no. 2	Petition transmittal letter dated September 9, 2021, to the County Road Engineer
Exhibit no. 3	Petition for Vacation of a County Road received September 9, 2021
Exhibit no. 4	Letter to Petitioners dated September 14, 2021, acknowledging receipt of Petition
Exhibit no. 5	King County Assessor's information for Petitioners Todd and Janet Gillies' property, APN 3750601038
Exhibit no. 6	King County Assessor's information for Petitioners Todd and Janet Gillies' property, APN 3750601050
Exhibit no. 7	Plat Jovita Addition
Exhibit no. 8	Exhibit map depicting vacation area
Exhibit no. 9	Copy of final notice sent of review to agencies on 04/04/2022
Exhibit no. 10	Email exchange with Assessor's Office regarding valuation of vacation area.

- Exhibit no. 11            Compensation calculation model spreadsheet for Petitioners' property,  
APN 3750601038
- Exhibit no. 12            Compensation calculation model spreadsheet for Petitioners' property,  
APN 3750601050
- Exhibit no. 13            Cover letter to Petitioners dated May 23, 2024, with a copy of the County  
Road Engineer's Report
- Exhibit no. 14            County Road Engineer's Report
- Exhibit no. 15            Ordinance transmittal letter dated July 21, 2025, from King County  
Executive to Councilmember Girmay Zahilay, Chair, King County  
Council
- Exhibit no. 16            Proposed Ordinance
- Exhibit no. 17            Declaration of Posting
- Exhibit no. 18            Request for publication by Clerk of the Council

October 2, 2025

**OFFICE OF THE HEARING EXAMINER  
KING COUNTY, WASHINGTON**

Telephone (206) 477-0860

[hearingexaminer@kingcounty.gov](mailto:hearingexaminer@kingcounty.gov)

[www.kingcounty.gov/independent/hearing-examiner](http://www.kingcounty.gov/independent/hearing-examiner)

**CERTIFICATE OF SERVICE**

SUBJECT: Department of Transportation file no. **V-2749**  
Proposed ordinance no. **2025-0226**

**TODD AND JANET GILLIES**

Road Vacation Petition

I, Jessica Oscoy, certify under penalty of perjury under the laws of the State of Washington that I transmitted the **REPORT AND RECOMMENDATION** to those listed on the attached page as follows:

- ☒ EMAILED to all County staff listed as parties/interested persons and parties with e-mail addresses on record.
- ☒ placed with the United States Postal Service, through Quadient-Impress, with sufficient postage, as FIRST CLASS MAIL in an envelope addressed to the non-County employee parties/interested persons to addresses on record.

DATED October 2, 2025.



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Jessica Oscoy  
Administrator

**Brown, Keith**

Department of Local Services

**Carr, Trevor**

Department of Natural Resources and Parks

**Carrasquero, Jose**

Department of Local Services

**Claussen, Kimberly**

Department of Natural Resources and Parks

**Drake, Leslie**

Department of Local Services

**Evick, Brent**

Lumen

**Gillies, Todd/Janet**

Hardcopy

**Hay, Melani**

Metropolitan King County Council

**Ishimaru, Jim**

Department of Local Services

**Jackson, Robert**

Department of Natural Resources and Parks

**Kosai-Eng, JoAnn**

Department of Local Services

**Kulish, Michael**

Facilities Management Division

**Lee, Brian**

Department of Local Services

**Martin, James**

Comcast Cable

**McDonald, Andrew**

Department of Natural Resources and Parks

**Miles, Dawn**

Metro Transit Division

**Minichillo, Tom**

Department of Local Services

**Murphy, Diane**

Lumen

**Nichols, Sean**

South King Fire and Rescue

**Robinson, Jeff**

Department of Local Services

**Shular, Ryan**

Department of Local Services

**Sung, Huey-yi**

Department of Local Services

**Tamayo, Peyton**

Puget Sound Energy

**Todd, Scott**

Department of Natural Resources and Parks

**Torkelson, Cindy**

Department of Local Services

## Certificate Of Completion

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 Supplemental Document Pages: 9  
 Certificate Pages: 5  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed  
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 401 5TH AVE  
 SEATTLE, WA 98104  
 Cherie.Camp@kingcounty.gov  
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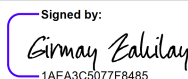
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 Cherie.Camp@kingcounty.gov  
 Pool: FedRamp  
 Pool: King County-Council  
 Location: DocuSign  
 Location: Docusign

## Signer Events

Girmay Zahilay  
 girmay.zahilay@kingcounty.gov  
 Council Chair  
 Security Level: Email, Account Authentication (None)

## Signature

Signed by:  
  
 1AEA3C5077F8485...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 71.227.166.164

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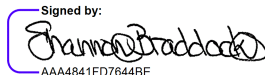
Melani Hay  
 melani.hay@kingcounty.gov  
 Clerk of the Council  
 King County Council  
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 Using IP Address: 198.49.222.20

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 Signed: 11/5/2025 2:05:13 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 9/30/2022 11:27:12 AM  
 ID: 639a6b47-a4ff-458a-8ae8-c9251b7d1a1f

Shannon Braddock  
 Shannon.Braddock@kingcounty.gov  
 King County Executive  
 Security Level: Email, Account Authentication (None)

Signed by:  
  
 AAA4841FD7644BE...  
 Signature Adoption: Uploaded Signature Image  
 Using IP Address: 198.49.222.20

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 Signed: 11/25/2025 9:46:21 AM

**Electronic Record and Signature Disclosure:**  
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## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Ames Kessler  
akessler@kingcounty.gov  
Executive Legislative Coordinator & Public Records  
Officer  
King County  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**COPIED**

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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	11/25/2025 9:46:10 AM
Signing Complete	Security Checked	11/25/2025 9:46:21 AM
Completed	Security Checked	11/25/2025 9:46:21 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, King County-Department of 02 (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov)

### **To advise King County-Department of 02 of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify King County-Department of 02 as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by King County-Department of 02 during the course of your relationship with King County-Department of 02.